

Information Section

The School District Representative will fill out the Information Section and include it in the Contract bid proposal packet. This will represent all information about cost, income, and service needs.

When projecting average daily participation (ADP) and A la Carte/Catering information for the School District Information - Breakfast, Lunch, Supper, and Snack sheets, make sure to use the same month or months. The same month or months must also be used when projecting the revenue information on the Projected Revenue information sheet.

The Bid Point Calculator and Evaluation Criteria Matrix is used to advise potential bidders of the value placed on the written and/or oral presentation.

A sample Bid Point Calculator is provided, as well as suggested non-price criteria that can be used on the Bid Point Calculator.

The Bid Point Calculator and Evaluation Criteria Matrix is used to calculate which bidder will be awarded the Contract. The bidder with the maximum number of points, not necessarily the lowest price bidder, will be awarded the Contract.