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September 24, 2024

BY EMAIL

Gail Hughey, Superintendent
West Branch-Rose City Area Schools
P.O. Box 308
West Branch, MI 48661

Re: Title IX Training

Dear Ms. Hughey:

This letter certifies that the individuals listed on the enclosed sheet were present at a Title IX training session on Monday, September 23, 2024. The training covered the 2024 Title IX regulations, definitions from the regulations, including the definition of “sex discrimination” and “sex-based harassment”, initial considerations when reviewing sex discrimination or sex-based harassment allegations, reporting requirements, and the 2024 Title IX Grievance Procedures, including formal and informal investigations under the 2024 Title IX Final Rule.

This letter and attached list should be kept in the FOIA Coordinator’s file and/or the Title IX Coordinator’s file to ensure compliance under the 2024 Title IX Final Rule.

Thank you very much for providing this learning activity for the District’s Administrators, and for inviting us to participate in it.

Sincerely,

CLARK HILL PLC



Kara T. Rozin

KTR:mjz
Enclosure



District Network Team Meeting Title IX Training

September 23, 2024
1:30-4:00 p.m.

by Kara Rozin
(Clark-Hill)

Administrator	Signature	Building	Date
Mary Ann Deschaine		SES	9/23/24
Sara Deyarmond		CO	9/23/24
	"Left Early"		
Gail Hughey		CO	9/23/24
Calie Kavalunas		SMS	9/23/24
Scott Kearns		Maintenance	9-23-24
	"Left Early"		
Jeremy Macher	ABSENT - Prior Commitment w/ Hi Tec		
Ted Matuszak		CO	9/23/24
Kim Noble		SMS	9/23/24

Jani Phillips	<i>Jani Phillips</i>	Food Service	9-23-24
Jason Pilarski	<i>Jason Pilarski</i>	OHHS	9-23-2024
Tom Rea	ABSENT		
Susan Shepardson	<i>Susan Shepardson</i>	RCS	9-23-24
Jenny Winter	<i>Jenny Winter</i>	CO	9-23-24
Trisha Ziegler	<i>Trisha Ziegler</i>	OHHS	9/23/24