

WEST BRANCH – ROSE CITY AREA SCHOOLS
OPEN ENROLLMENT PROGRAM (K-12)

School Year 20____-20____

Siblings: _____

'IN-DISTRICT'
BUILDING OF CHOICE APPLICATION

Section #1: TO BE COMPLETED BY PARENT/GUARDIAN:

Student Name: _____ Parent/Guardian Name: _____

Student Address: _____ Parent/Guardian Address: _____

Student Gender: Male Female

Telephone Contact Number _____ Cell? Y N
Alternate Contact Number _____ Cell? Y N

Date of Birth: ____/____/____

Is student currently attending WBRC Schools?
____ No ____ Yes:
If yes, what building? _____

Last Grade Level COMPLETED: _____

Name of Last School Attended (or currently attending):

Grade Level In or Entering: _____
Kindergarten? See note on bottom of page two

☆Reason for request:

✓Extenuating Circumstances – This is a MANDATORY section; attach additional information, if necessary:

Central Office Use Only:
Y5. _____
K. _____
1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

By signing below, I acknowledge and accept the conditions and procedures (see page two) of the West-Branch Rose City Area In-District School of Choice plan.

Signature of Parent/Guardian _____

Date of Signature _____

Building Principal or Building Secretary Please Complete: _____

Today's Date: _____

Section #2: TO BE COMPLETED BY BUILDING SECRETARY OR PRINCIPAL OF THE CURRENT SCHOOL:

Please indicate the average class size in the building for the grade the student may be entering: _____ Initials: _____

✓MANDATORY: Extenuating Circumstances Verified by: _____

Central Office Use Only:

Section #3: TO BE COMPLETED AT CENTRAL OFFICE:

West Branch-Rose City Area Schools
Superintendent of Schools

Phone: 989-343-2000 Fax: 989-343-2006

Following review of this application for enrollment, the application is:

Approved _____

Disapproved _____ for:

Building Assigned:

- Rose City
- Surline: SES SMS
- OHHS

- Lack of space within school
- Lack of space within program
- Lack of space within district
- Circumstances do not warrant

Date Received: _____

Date Processed: _____

Central Office Use Only:
 Updated SofC Spreadsheet
 Verify Illuminate
 Other: _____

Signature of Principal _____

Date of Signature _____

WEST BRANCH – ROSE CITY AREA SCHOOLS

Rose City School, (515 Harrington, Rose City, MI 48654) PO Box 308, West Branch, MI 48661 PH: 989-343-2250, FAX: 989-343-2299
Surline Middle School, (147 State St., West End Campus), PO Box 308, West Branch, MI 48661 PH: 989-343-2140, FAX: 989-343-2239
Surline Elementary School, (147 State St., East End Campus), PO Box 308, West Branch, MI 48661 PH: 989-343-2190, FAX: 989-343-2200
Ogemaw Heights High School, (960 S. M-33), PO Box 308, West Branch, MI 48661 PH: 989-343-2020, FAX: 989-343-2130

‘IN-DISTRICT’ BUILDING OF CHOICE – CONDITIONS AND PROCEDURES

At its regularly scheduled meeting held on May 18, 2015, the West Branch-Rose City Area School Board of Education adopted an ‘In-District’ Schools of Choice student attendance plan. The Board determined that vacancies sometimes exist in all buildings and all grades and that sometimes circumstances require that students living in one school area attend school in a different building.

The District will accept and review applications for persons who request attendance in a building not in their residential attendance area. Rose City School, Surline Elementary School, Surline Middle School usually have vacancies available, however, approval is contingent on available space within a building and/or programs.

Interested persons should **apply in writing to: Building Principal, West Branch-Rose City Area Schools, P.O. Box 308, West Branch, Michigan, 48661.**

The application should state the child’s name, grade for the current school year and the current school of attendance.

The West Branch-Rose City Area Schools does not provide special transportation arrangements for students wishing to attend through the ‘In-District’ schools of choice plan. Parents will be responsible for transportation arrangements directly to the school, or to a regularly scheduled bus stop within the boundaries of the District and arranged through the Transportation Department.

NOTE: Once approved, the application is effective through subsequent school years unless the parent requests a change (which revokes this agreement) or the Board of Education adopts a different procedure.

Kindergarten applications: Recent Michigan legislation suggests that kindergarten students be five years old on or before September 1 to enroll. If the student will turn five between September 1 and December 1, the parent should notify the district of their intent to enroll and then follow the necessary application process; a waiver is not required.