

# WEST BRANCH-ROSE CITY AREA SCHOOLS

Mailing address:  
P. O. Box 308  
West Branch, MI 48661



Physical address:  
515 Harrington  
Rose City, MI 48654

Phone: (989) 343-2250

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**Building Name:** Rose City School, #01316

**School Principal Name:** Susan Shepardson, 989-343-2248, [shepards@wbrc.k12.mi.us](mailto:shepards@wbrc.k12.mi.us)

**Date of Drill:** 2-7-24 **Time of Drill:** 9:20 Circle One: AM PM

**Type of Drill:**

Fire Drill *[Five (5) Required – Three (3) by December 1]*

Tornado Safety Drill *[Two (2) Required – One (1) in March]*

"Lockdown" Drill \* *[Three (3) Required – One (1) by December 1, at least one (1) after January 1]*

\* One of the **lockdown drills** is to be conducted at an 'inconvenient time':

This lockdown drill occurred during lunch, class change, recess or another time when a significant number of students are gathered but not in a classroom, (i.e. lunch, recess, etc.):

Lockdown Drill Dated \_\_\_\_\_ and at Time \_\_\_\_\_

**SCHOOL PRINCIPAL:**

**Susan Shepardson** – Signature: \_\_\_\_\_

**Or Designee** (PERSON IN CHARGE OF CONDUCTING THE FIRE, TORNADO OR LOCKDOWN DRILL, IF NOT THE SCHOOL PRINCIPAL)

Printed Name: \_\_\_\_\_

Signature \_\_\_\_\_ Dated: \_\_\_\_\_