

WEST BRANCH-ROSE CITY AREA SCHOOLS

Surline Elementary School

Mailing address:
P. O. Box 308
West Branch, MI 48661
Phone: (989) 343-2190



www.wbrc.k12.mi.us

Physical address:
147 State Street
West Branch, MI 48661
Fax: (989) 343-2200

Building Name: Surline Elementary School, #05838

School Principal Name: Jill Smith, 989-343-2190, smithjl@wbrc.k12.mi.us

Date of Drill: 2-6-18 **Time of Drill:** 10:00 Circle One:
AM PM

Type of Drill:

☐ Fire Drill *[Five (5) Required – Three (3) by December 1]*

☐ Tornado Safety Drill *[Two (2) Required – One (1) in March]*

☒ "Lockdown" Drill * *[Three (3) Required – One (1) by December 1, at least one (1) after January 1]*

* One of the **lockdown drills** is to be conducted at an '*inconvenient time*':

This lockdown drill occurred during lunch, class change, recess or another time when a significant number of students are gathered but not in a classroom, (i.e. lunch, recess, etc.):

Lockdown Drill Dated _____ and at Time _____

SCHOOL PRINCIPAL:

Jill Smith – Signature: Jill Smith

Or Designee (PERSON IN CHARGE OF CONDUCTING THE FIRE, TORNADO OR LOCKDOWN DRILL, IF NOT THE SCHOOL PRINCIPAL)

Printed Name: _____

Signature _____ Dated: _____