

WEST BRANCH-ROSE CITY AREA SCHOOLS

Surline Elementary School

Mailing address:
P. O. Box 308
West Branch, MI 48661
Phone: (989) 343-2190



www.wbrc.k12.mi.us

Physical address:
147 State Street
West Branch, MI 48661
Fax: (989) 343-2200

Building Name: Surline Elementary School, #05828

School Principal Name: MaryAnn Deschaine, 989-343-2192, deschaim@wbrc.k12.mi.us

Date of Drill: 5.14.25 **Time of Drill:** 10:00 Circle One: **AM** **PM**

* 10:20

Type of Drill:



Fire Drill

[Five (5) Required – Three (3) by December 1]



Tornado Safety Drill

[Two (2) Required – One (1) in March]



“Lockdown” Drill *

[Three (3) Required – One (1) by December 1, at least one (1) after January 1]

* One of the **lockdown drills** is to be conducted at an ‘inconvenient time’:

This lockdown drill occurred during lunch, class change, recess or another time when a significant number of students are gathered but not in a classroom, (i.e. lunch, recess, etc.):

Lockdown Drill Dated _____ and at Time _____

SCHOOL PRINCIPAL

Signature: _____

A handwritten signature in cursive script, reading 'MaryAnn Deschaine', written over a horizontal line.

Or Designee (PERSON IN CHARGE OF CONDUCTING THE FIRE, TORNADO OR LOCKDOWN DRILL, IF NOT THE SCHOOL PRINCIPAL)

Printed Name: _____

Signature _____ Dated: _____

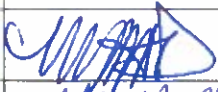



FIRE AND TORNADO DRILLS
AS REQUIRED IN THE FIRE PREVENTION ACT,
1941, PA 207 AMENDED 2006 PA 187

RECORD OF DRILLS HELD AT
Surline Middle / Surline Elementary School
School Year 2024-2025



A minimum of:

1. Five (5) fire drills – three (3) by December 1
2. Two (2) tornado drills – one (1) in March
3. Three (3) lockdown drills – one (1) by December, one (1) after January and one (1) during an 'inconvenient time'



Fire Drills

Date	Evacuation Time	Conducted By:	Signature (Principal):	Pull Station:
9-20-24	10:30 a.m.	MaryAnn Deschaine		SMS Green hall by band room 9:39
9-24-24	10:30 a.m. 2:45 p.m.	MaryAnn Deschaine		Door 30 area Front Door under 2 story 6:47
10-3-24	2:00 p.m.	MaryAnn Deschaine		MS. Main Entry Door
5-14-25	10:00 a.m.	MaryAnn Deschaine		MS Main Entry Door
5-23-25	2:45 p.m.	MaryAnn Deschaine		

Tornado Drills

Date	Drill Time:	Conducted By:	Signature (Principal):
12-2-24 3	2:00 p.m. 10:00 a.m.	MaryAnn Deschaine	
3-6-25	10:00 a.m.	MaryAnn Deschaine	

Lockdown Drills
(one should be at an 'inconvenient time')

Date	Lockdown Time:	Conducted By:	Signature (Principal):
11-5-24 -12-	11:35 a.m. * 30	MaryAnn Deschaine	
2-6-25	10:00 a.m.	MaryAnn Deschaine	
3-19-25	2:30 p.m. 35	MaryAnn Deschaine	