

COPY

WEST BRANCH-ROSE CITY AREA SCHOOLS

Surline Elementary School

Mailing address:
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West Branch, MI 48661
Phone: (989) 343-2190



www.wbrc.k12.mi.us

Physical address:
147 State Street
West Branch, MI 48661
Fax: (989) 343-2200

Building Name: Surline Elementary School, #05828

School Principal Name: Jill Smith, 989-343-2190, smithjl@wbrc.k12.mi.us

Date of Drill: 9-21-21 **Time of Drill:** 2:45 Circle One

Type of Drill:

- ☒ Fire Drill [Five (5) Required – Three (3) by December 1]
☐ Tornado Safety Drill [Two (2) Required – One (1) in March]
☐ “Lockdown” Drill * [Three (3) Required – One (1) by December 1, at least one (1) after January 1]

* One of the **lockdown drills** is to be conducted at an ‘inconvenient time’:

This lockdown drill occurred during lunch, class change, recess or another time when a significant number of students are gathered but not in a classroom, (i.e. lunch, recess, etc.):

Lockdown Drill Dated _____ and at Time _____

SCHOOL PRINCIPAL:

Jill Smith – Signature: Jill Smith

Or Designee (PERSON IN CHARGE OF CONDUCTING THE FIRE, TORNADO OR LOCKDOWN DRILL, IF NOT THE SCHOOL PRINCIPAL)

Printed Name: _____

Signature _____ Dated: _____

FIRE AND TORNADO DRILLS
AS REQUIRED IN THE FIRE PREVENTION ACT,
1941, PA 207 AMENDED 2006 PA 187

RECORD OF DRILLS HELD AT
Surline Middle / Surline Elementary School
School Year 2021-2022

A minimum of:

1. Five (5) fire drills – three (3) by December 1
2. Two (2) tornado drills – one (1) in March
3. Three (3) lockdown drills – one (1) by December, one (1) after January and one (1) during an ‘inconvenient time’

Fire Drills

Date	Evacuation Time	Conducted By:	Signature (Principal):	Pull Station:
9-21-21	2:45 p.m.	Jill Smith	<i>Jill Smith</i>	main entrance
10-28-21	10:30 a.m.	Jill Smith		
11-4-21	2:00 p.m.	Jill Smith		
5-13-22	10:00 a.m.	Jill Smith		
5-23-22	2:45 p.m.	Jill Smith		

Tornado Drills

Date	Drill Time:	Conducted By:	Signature (Principal):
12-10-21	2:00 p.m.	Jill Smith	
3-9-22	9:45 a.m.	Jill Smith	

Lockdown Drills
(one should be at an ‘inconvenient time’)

Date	Lockdown Time:	Conducted By:	Signature (Principal):
11-16-21	11:35 a.m. *	Jill Smith	
2-3-22	10:00 a.m.	Jill Smith	
3-16-22	2:30 p.m.	Jill Smith	