

# WEST BRANCH-ROSE CITY AREA SCHOOLS

## Surline Elementary School

Mailing address:  
P. O. Box 308  
West Branch, MI 48661  
Phone: (989) 343-2190



www.wbrc.k12.mi.us

Physical address:  
147 State Street  
West Branch, MI 48661  
Fax: (989) 343-2200

**Building Name:** Surline Elementary School, #05828

**School Principal Name:** Stacy Gildner, 989-343-2192, gildners@wbrc.k12.mi.us

**Date of Drill:** 10/10/25 **Time of Drill:** 2pm Circle One: AM  PM

**Type of Drill:**

- Fire Drill *[Five (5) Required – Three (3) by December 1]*
- Tornado Safety Drill *[Two (2) Required – One (1) in March]*
- “Lockdown” Drill \* *[Three (3) Required – One (1) by December 1, at least one (1) after January 1]*

\* One of the **lockdown drills** is to be conducted at an ‘*inconvenient time*’:  
This lockdown drill occurred during lunch, class change, recess or another time when a significant number of students are gathered but not in a classroom, (i.e. lunch, recess, etc.):  
Lockdown Drill Dated \_\_\_\_\_ and at Time \_\_\_\_\_

**SCHOOL PRINCIPAL**

Signature:

**Or Designee** (PERSON IN CHARGE OF CONDUCTING THE FIRE, TORNADO OR LOCKDOWN DRILL, IF NOT THE SCHOOL PRINCIPAL)

Printed Name: \_\_\_\_\_

Signature \_\_\_\_\_ Dated: \_\_\_\_\_


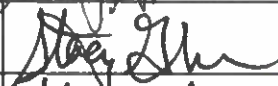
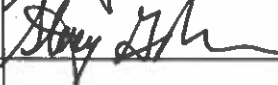
**FIRE AND TORNADO DRILLS**  
**AS REQUIRED IN THE FIRE PREVENTION ACT,**  
**1941, PA 207 AMENDED 2006 PA 187**

**RECORD OF DRILLS HELD AT**  
**Surline Middle / Surline Elementary School**  
**School Year 2025-26**

A minimum of:

1. Five (5) fire drills – three (3) by December 1
2. Two (2) tornado drills – one (1) in March
3. Three (3) lockdown drills – one (1) by December, one (1) after January and one (1) during an ‘inconvenient time’

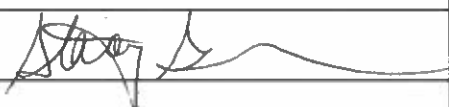
**Fire Drills**

Date	Evacuation Time	Conducted By:	Signature (Principal):	Pull Station:
9-5-25	2:00 p.m.	Stacy Gildner		Main by SMS office
9-26-25	10:30 a.m.	Stacy Gildner		SMS Door 30
10-10-25	2:00 p.m.	Stacy Gildner		SMS Door 4
5-1-26	10:00 a.m.	Stacy Gildner		
5-8-26	2:45 p.m.	Stacy Gildner		

**Tornado Drills**

Date	Drill Time:	Conducted By:	Signature (Principal):
12-5-25	2:00 p.m.	Stacy Gildner	
3-2-26	2:45 p.m.	Stacy Gildner	

**Lockdown Drills**  
**(one should be at an ‘inconvenient time’)**

Date	Lockdown Time:	Conducted By:	Signature (Principal):
9-12-25	10:00 a.m. 2 p.m.	Stacy Gildner	
1-15-26	11:35 a.m.*	Stacy Gildner	
3-9-26	2:30 p.m.	Stacy Gildner	