



West Branch - Rose City Area Schools

*THE SCHOOL OF CHOICE FOR EDUCATIONAL EXCELLENCE...
YOUR FUTURE BEGINS HERE!*

NOTICE OF VACANCY

DATED: September 8, 2023

POSITION: **Maintenance Personnel**
7 a.m. to 3:30 p.m.; 8 hours per day, 52 weeks per year, or as needed

QUALIFICATIONS:

1. Must possess high school diploma (or G.E.D.).
2. Must pass the criminal background check for school employees.
3. Ability to effectively communicate with students, staff and be a team member.
4. Ability to maintain confidentiality.
5. Knowledge of basic computer skills.
6. Provide technical expertise and manual skills in the inspection, servicing and repair of the buildings, grounds, equipment and furnishings.
7. Experience in trades is preferred/desired (HVAC, plumbing, electrical trades).
8. Knowledge of the school building codes would be a plus.
9. Experience with digital control systems preferred.
10. Valid CDL license with no restrictions, or willing to acquire same preferred.

EFFECTIVE: Immediately upon completion of application requirements

REPORTS TO: Facilities, Operations and Maintenance Director

SALARY: \$18.95/Hr. per the USW 15095 contract; 60 days .20/hr. wage increase, benefits include paid time off days/vacation/holidays, and life/health/dental insurances.

APPLY: Send cover letter and resume to: kearnss@wbrc.k12.mi.us or
Scott Kearns, Facilities, Operations and Maintenance Director
P.O. Box 308, 221 Thomas, West Branch, MI 48661

DEADLINE: September 18, 2023

Statement of Compliance with Federal Law

The WBRC Board of Education complies with all Federal laws and regulations prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education. It is the policy of the WBRC Board of Education that no person on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or handicap shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subject to, discrimination in any program or activity to which it is responsible or for which it receives financial assistance from the U.S. Department of Education.